



Serving clients throughout the Mid-Atlantic region and beyond, Warfel Construction Company is widely regarded among the industry for its efforts in sustainable building practices, ethical standards, and providing innovative construction solutions. Warfel's mission is to develop Clients for Life® by striving to understand the goals of our clients intimately, promoting collaborative teamwork, and delivering projects in an efficient manner. Offering a full-spectrum of construction solutions, Warfel services include preconstruction planning, general construction, construction management, design-build, facility maintenance and real estate development.

Warfel Construction Company is currently seeking a **Preconstruction Manager** to work with our Facility Services team based in East Petersburg, PA. As a Preconstruction Manager, duties will include working closely with clients, design consultants, and other project stakeholders to ensure that program, design and preconstruction milestones are completed as part of the selected project delivery method. In this position, you will report to the Director Facility Services; however, it is assumed you will interact regularly with the personnel in all departments.

Job responsibilities may include, but are not limited to, the following:

- Collaborate with various departments including Business Development, Estimating, and Operations on project approach and required deliverables during the preconstruction phase
- Develop and maintain client and consultant relationships
- Coordinate client requests with project team
- Assemble preconstruction deliverables
- Participate in Value Management process
- Develop preconstruction schedules, master project schedules, project phasing, and site logistic plans
- Assist with presentation of detailed estimates to clients
- Coordinate and obtain necessary project permits
- Perform constructability reviews
- Review contracts with clients and participate in contract negotiations
- Participate in transition of project to construction phase
- Collaborate with Project Manager on procurement strategies and planning
- Participate in proposal preparation and presentations
- Other duties, as assigned

QUALIFICATIONS:

- Bachelor's degree in Engineering, Architecture, or Construction Management with a strong emphasis on management
- Minimum of 5 years general experience in preconstruction and / or project management
- Basic knowledge of building systems and the construction process



- Excellent written and verbal communication skills
- Proven ability to work efficiently as a member of a team
- Ability to communicate effectively with all members of the client, design, and construction teams

Competitive pay and benefits offered. Warfel Construction Company is an equal opportunity employer.